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IN THE DISTRICT COURT OF THE STATE OF WASHINGTON
IN AND FOR THE COUNTY OF KING

BANK,

Plaintiff,

v.

JANE DOE,

Defendant.

NO: 000000000

MOTION TO SET ASIDE ORDER
OF DEFAULT

Defendant moves the Court for an Order setting aside the Order of Default entered against him/her.

I. Evidence Relied Upon

This motion relies upon the Declaration of (your name or your names if there are multiple people
testifying on your behalf) in support of the motion.

II. Statement of Facts

List your facts as to why the default should be vacated. Bad service is common.

1. I was never served a copy of this lawsuit.
2. No one that lives with me was served a copy of this lawsuit.
3. The first time I learned about this lawsuit was when [fill in how you found out AND
WHEN]
4. Had I known about this lawsuit I would have come to court.
5. When I learned about this lawsuit I promptly came to court.

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III. Statement of the Issues

Should the Court set aside the Order of Default?

IV. Authority

The standard for setting aside an order of default in Washington State is governed by Washington Superior Court Civil Rule (CR) 55(c)(1). Under this rule, an order of default may be set aside "for good cause shown and upon such terms as the court deems just". Estate of Stevens, 94 Wn. App. 20, Seek Sys. v. Lincoln Moving/Global Van Lines, 63 Wn. App. 266, Sellers v. Longview Orthopedic Assocs., 11 Wn. App. 2d 515, Wash. CR 55. The determination of whether good cause exists is within the discretion of the trial court and is reviewed for abuse of discretion on appeal. Seek Sys. v. Lincoln Moving/Global Van Lines, 63 Wn. App. 266, Sellers v. Longview Orthopedic Assocs., 11 Wn. App. 2d 515, Canam Hambro Sys. v. Horbach, 33 Wn. App. 452. a party seeking to set aside an order of default is not required to demonstrate a meritorious defense to the underlying action. Estate of Stevens, 94 Wn. App. 20, In re Welfare of S.I., 184 Wn. App. 531, Default: Setting Aside Default Judgment (WA).

V. Conclusion

I came to court promptly after I was notified of this lawsuit and I have filed an Answer and I intend to vigorously defend the lawsuit. The Order of Default should be set aside.

DATED May 3, 2026.

Printed Name

Signature

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Phone number

Address

Email Address

CERTIFICATE OF SERVICE

I, **Your Name**, am a resident of the State of **Washington**, over the age of 18 and competent to make this declaration herein. On the date indicated below, I served the foregoing document to the following recipients by postage prepaid first class mail to the following party:

Name of Plaintiff's attorney

Address of Plaintiff's attorney

DATED May 3, 2026.

Printed Name

Signature